



Daniel Island
ARCHITECTURAL
REVIEW BOARD

Captain's Island
ARB Review Form and Checklist

Before a building permit can be issued for a project, Architectural Review Board (ARB) approval must be given. The ARB meets the second and fourth Wednesdays of each month. Submittals to the ARB must be provided to no later than 4:00 pm on the Friday prior to Wednesday's meeting. The following items must be included in the submittal to ensure placement on the ARB agenda.

All items to be reviewed must be submitted electronically as (1) pdf document.

Date Submitted: ___/___/___ **ARB Meeting Date:** ___/___/___
ARB Review Fee Paid: \$ _____ **Date:** ___/___/___
Initial Site Meeting: Completed **Date:** ___/___/___
Architectural Review: Conceptual Preliminary Final
Landscape Review: Conceptual Preliminary Final Grading

Property Address: _____
Parcel/Block/Lot: _____
Owner: _____
Telephone: _____
Email: _____

Architect/Residential Designer: _____
Telephone: _____
Email: _____

Builder: _____
Telephone: _____
Email: _____

Approved Builder

Landscape Architect: _____
Telephone: _____
Email: _____

Building Setbacks:

Front: *Req.-* ___ *Shown-* _____
Right Side: *Req.-* ___ *Shown-* _____
Left Side: *Req.-* ___ *Shown-* _____
Rear: *Req.-* ___ *Shown-* _____

Heated Space Square Footage:

Main Mass Area: _____
Garage (Detached): _____

Building Square Footage:

TOTAL: _____
(Including Open/Covered Decks, Stairs,
Drives, Walks, Pool Deck, Raised Planter)

Dimensions:

Max. Width: _____
Max. Depth: _____

FFE: _____
Existing Grade: _____
Proposed Finished Grade: _____

Lot Coverage:

Lot Coverage Allowed: _____
Lot Coverage Actual: _____



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Checklist

Conceptual Review:

- Review Form
- Site Plan to Scale
- All four elevations at 1/8" or 1/4" Scale
- 3D Renderings Required
- Floor Plans
- Google Earth Location Required
- Infill Lot Information:
 - Photographs (If the site is an infill lot, photographs of existing conditions are required.)
 - Adjacent Lot Information (In addition, the Architect or Residential Designer must contact the ARB office for the building footprint of the adjacent property(s) to be included within the site plan of the property being reviewed.)

Preliminary Review:

- Review Form
- Written responses to previous ARB review conditions
- Site Plan to Scale
- Elevations at 1/8" or 1/4" Scale
- 3D Renderings Required
- Soffit Details
- Floor Plans
- Infill lot Information as required for Conceptual Review.
- Site Section from the back of curb to the rear property line showing flood, existing & proposed grades
- Staking of the footprint, if requested during Conceptual Review.
- Conceptual/Preliminary landscape and grading plans submitted in separate PDF (DIPA Only)
- Grading plan for elevated homes and infill lots in DICA

Final Review:

- Review Form
- Written responses to previous ARB review conditions
- Site Plan to scale
- Elevations at 1/8" or 1/4" Scale
- 3D Renderings Required
- Floor Plans
- Infill Lot Information as required for Conceptual Review.
- Final Landscape and Grading plans submitted in separate PDF (DIPA Only)

Site Plan Requirements:

- Building Footprint:
 - Main Mass
 - Detached Accessory Structure(s)
- Tree and Topography Survey (Include Protected Area of any Grand Trees, if applicable)
- Hardscape (Back of curb, Sidewalk, Walkways, Driveway, Pool)
- Setbacks (front, rear & sides)
- Distance from the Build-to-line to the main mass:
 - 2' permitted for lots 26' – 65'
 - 5' permitted for lots Greater than 65'
- Distance from the driveway to the property line
- Distance from the garage doors to the side property line (side entry)
- HVAC Location(s), SCE&G Utility Box & Water Meter Location
- Fence or Hedge requirements addressed (if applicable)



Elevation Requirements:

- Height Requirement
 - 50' Main Mass
 - 36' Detached Accessory Structure(s)
- Exterior Materials Noted
- Existing Grade
- Flood
- Finished First Floor

Please Review the following Documents and Requirements:

- Captain's Island Review Form and Checklist
- Daniel Island ARB 2019 Fees
- Daniel Island ARB 2019 Construction Guidelines
- Daniel Island Master Plan Zoning Text
- Captains Island Design Principles

By signing my name below, I certify that I have read the above information. Any questions concerning these policies have been discussed. My signature also certifies my understanding of and agreement with the above policies.

_____ Date: _____

Applicant/Homeowner's Signature

_____ Date: _____

Signature Received By (ARB/POA signature)